

UNCF/MELLON UNDERGRADUATE FELLOWSHIP PROGRAM JUNIOR YEAR SUMMER STIPEND REQUEST FORM

NOTE: YOU MUST COMPLETE THIS FORM AND SUBMIT IT WITH YOUR JUNIOR SUMMER STIPEND REQUEST. THE FOLLOWING PAGE IS AN EXAMPLE OF WHAT THE STIPEND REQUEST SHOULD LOOK LIKE. YOUR STIPEND REQUEST MUST INCLUDE A BRIEF PARAGRAPH DESCRIPTION OF YOUR SUMMER PLANS AND AN ITEMIZED BUDGET. YOUR BUDGET MUST TOTAL \$3,900.00.

The summer stipend can be used on a project(s) that will help to facilitate the fellow's research and/or graduate school research activities. **Please note that computer hardware cannot be purchased with these funds.** Fellows are encouraged to work with their faculty mentors to determine the best use of the stipend, and **mentors must sign off on your stipend request.**

Date: _____

Fellow's Name: _____

Fellow's SSN: _____

Fellow's Telephone Number: _____

Fellow's Mailing Address: _____

Fellow's Institution: _____

Mentor's Signature: _____

Fellow's Research Topic: _____

**PLEASE INCLUDE A BUDGET WITH COST PER ITEM
AND GRAND TOTAL ESTIMATE**

Completed forms should be submitted below or mailed/faxed to:

UNCF/Mellon Programs
Spelman College, 350 Spelman Lane, Box 333, Atlanta, GA 30314
uncfmmuf@gmail.com

(404) 270-5687

DEADLINE: MARCH 20, 2020

**UNCF/MELLON UNDERGRADUATE FELLOWSHIP PROGRAM
JUNIOR YEAR SUMMER PROJECT DESCRIPTION FORM**

SAMPLE (PLEASE USE THIS AS A GUIDE TO CREATE YOUR OWN REQUEST)

Fellow's Name

This summer, I will participate in a research program at Northwestern University. The program will give me an opportunity to advance my Mellon research as I work with an esteemed faculty member, Dr. J. Johnson, in the English department. The junior summer research stipend will help to offset some of the expenses related to room and board.

I will also spend time conducting interviews for my research. I will use a portion of my stipend to purchase a digital voice recorder that will assist the interviewing process.

I will also spend time furthering my literature review. The purchase of books related to my research topic will be very helpful. I will also use a portion of my stipend to help offset costs related travel to potential graduate schools. I have been in communication with my mentor regarding my summer plans, and I will continue to communicate with her/him throughout the summer. Please find an itemized budget below.

Item	Cost
Summer living expenses at Northwestern	\$1,050
Books and Materials related to research	\$600
USB Voice Recorder	\$150
Travel, hotel stays and car rental to NYU and UC Berkeley	\$2,100
TOTAL	\$3,900

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